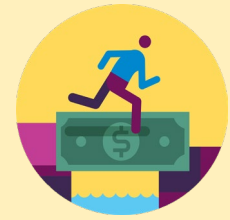


POSTSECONDARY CREDENTIAL ATTAINMENT

Reverse Transfer



The Reverse Transfer Act allows a community college to award a student an associate degree if the student has transferred to a 4-year postsecondary institution but did not complete a 4-year degree. To qualify, the student must have met the requirements for the associate degree through a combination of coursework from the 2-year and 4-year postsecondary institutions.

[Download Model Policy Template](#)
Related policies that increase overall impact

- [College Articulation Agreements](#)
- [Outcomes-Based Funding](#)
- [State Longitudinal Data System](#)

Reverse Transfer Model Policy

Be It Enacted by the Legislature of the (state):

SECTION 1. DEFINITIONS

As used in this section, the terms have the following meanings

- (1) "Eligible student" means a student who:
 - (a) Has completed at least 15 credit hours at a 2-year institution (or residency equivalent);
 - (b) Has earned a minimum of 70 credit hours total between the 4-year institution and the 2-year institution;
 - (c) Had transferred to the 4-year institution the summer of (insert year) or after;
 - (d) Has not received an associate or baccalaureate degree;
 - (e) Has completed all the requirements for an associate degree with courses from the 2-year institution and the 4-year institution;
- (2) "4-year institution" means a public institution of higher education that is authorized to grant baccalaureate degrees.
- (3) "2-year institution" means a public institution of higher education that is authorized to grant associate degrees.



SECTION 2. REVERSE TRANSFER PROCESS

- (1) The 4-year institution shall notify all eligible students who notify the 4-year institution that they intend to withdraw from the 4-year institution or who fail to register for courses for the succeeding semester or equivalent of the students' potential eligibility for the award of an associate degree under this section.
- (2) Unless the student has requested that their data be withheld at the 2-year institution or the 4-year institution, the 4-year institution shall submit the student's academic transcript to the 2-year institution in which the student was previously enrolled.
- (3) The 2-year institution shall review the student's records from the 2-year institution and the 4-year institution and determine if the student is eligible for the award of an associate degree. If eligible the 2-year institution shall notify the student and award the associate degree. If the student is not eligible, the 2-year institution shall notify the student of the associate degree requirements that have not been met.
- (4) The 2-year institution shall annually report to the (*Governor, the President of the Senate, the Speaker of the House of Representatives, and the higher education coordinating board*) the following:
 - (a) The number of students referred to the 2-year institution by 4-year institutions for purposes of this section.
 - (b) The number of students awarded an associate degree under this section.
 - (c) The demographics of the students in aggregate referred and awarded an associate degree under this section.
 - (d) The specific associate degrees awarded.

SECTION 3. EFFECTIVE DATE

This act shall take effect upon becoming a law.